

**\*\*\*\* Please Print Before Visiting Our Demo Site \*\*\*\***

**“LIVE SUPPORT” DEMO**

1. Click on “See a Demo”.
2. Click on “Sign In”.
3. What you see is what a company Sales or Help Desk Rep would see when logged on.
4. The titles in the left column are defined as follows:
  - a. *My Request*: These are the actual live conversations that get sent to all Users when logged on. The number next to the title defines the number of conversations waiting for a response from a User.
  - b. *My Conversation*: This is a history file of only the Users’ past conversations.
  - c. *Messages*: When a customer click on the “Offline” Image on a company’s website (after hours when no one is logged on), and the customer leaves a message, it is stored here until a User follows up and answers the customer’s email.
  - d. *Notifier*: This is a free, optional software that we provide that can be downloaded into a User’s computer. The Notifier is used when Users want a pop-up to notify them of an incoming conversation. The Notifier also “rings” when that option is selected.
  - e. *Help*: A guide to the PierTech Live Software.
  - f. *Admin Tools*: These tools are only available to the Administrator(s) of the software. Normally, this is an IT Director, Customer Service Mgr. or Sales Mgr.
  - g. *System History*: This is a listing of “all” conversations from all Users.
  - h. *Support Integration*: This is where the company’s customized software created and Images are selected for a company’s website (this area is normally worked on by the company’s web designer).
  - i. *Create User*: This is where each User is created and passwords are developed.
  - j. *Manage Users*: In this section, Users can be edited and deleted when necessary.
  - k. *Create Groups*: A Group or Company Department must be created before a User is created. This will allow the web visitor to choose what department they want to chat with. This is what makes PierTech Live unique. For example, if a school has 6-departments, one being Admissions, and the web visitor clicks on the Admissions Dept., then only the Users “assigned” to the Admissions Dept. will receive the conversation.
  - l. *Help*: A guide to the PierTech Live Software.
5. Across the top, the User can review their account and sign out when they need to log off.
6. To start a conversation, click on “Click here to simulate a User engaging in a chat session” located under the word Integration in the center of the page. Enter the information requested, and hit “Send Question”. NOTE: You are now performing both roles, web visitor and Customer Service Rep (alias User). At this point, you will notice under “My Request” in the User screen, that a number 1 appears.
7. Click on “My Request”, then click on the “question” shown, highlighted in yellow.

8. *Conversing with Yourself in the Demo:* Now you will be able to converse as a web visitor and User. NOTE: When conversing in real time, Users should make their comments short and to the point so the web visitor does not lose interest.

## **KNOWLEDGE BASE SOFTWARE DEMO**

1. Click on Knowledge Base Tab.
2. Create an Article Title.
3. Create an Article and Save.
4. All words are searchable. Try one!

**For more information or if you would like a personal demonstration please contact our Sales Dept. at #1-877-776-1114 or email at [support@PGIonlineChat.com](mailto:support@PGIonlineChat.com)**